



Report of: **Service Director, Public Protection**

Meeting of	Date	Agenda Item	Ward(s)
Licensing Sub-Committee	15 August 2017		Clerkenwell

Delete as appropriate		Non-exempt
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**Subject: TEMPORARY EVENT NOTICE APPLICATION
THE OLD SESSIONS HOUSE, 22 CLERKENWELL ROAD, LONDON**

1. Synopsis

- 1.1 This is a hearing to determine a Temporary Event Notice (TEN) in respect of the above premises. The application was submitted on the 28 July 2017 and is seeking to allow:
 - The sale by retail of alcohol for consumption on and off the premises, the provision of regulated entertainment and the provision of late night refreshment from 10:00 until 00:00 on Tuesday 26 September until Sunday 1 October 2017 for 499 people.
- 1.2 The TEN is applied for under section 100, Part 5 of the Licensing Act 2003. The nature of the event is described as a pop up fashion show and exhibition operated by Burberry. The event will cover the ground to fourth floors of the building, however, the licensable activities will only take place on the ground floor. The applicant has attached a copy of the plan of the premises showing where on the ground floor licensable activities will take place.
- 1.3 The application states that the following undertakings will be in place for the duration of the TEN;
 - SIA registered security will be on duty during the hours of the event.
 - No drinks shall be taken onto the public highway.
- 1.4 This application is subject to an objection from Environmental Health relating to the following licencing objectives:
 - i. The prevention of Public Nuisance

- 1.5 The Environmental Health Officer has been in verbal and emailed consultation with the applicant about the measures they will have in place to negate noise nuisance from the premises in an attempt to resolve this matter.

2. Recommendations

- 2.1 To determine the TEN under Part 5 of the Licensing Act 2003 as the Licensing Sub-Committee consider appropriate for the promotion of the Licensing Objectives.
- 2.2 The Committee can decide to:
- i. allow the TEN for the specified event, or
 - iii. prohibit the TEN by way of a counter notice.

3. Background

- 3.1 The property does not hold a premises licence. There was a premises licence in place until March 2015 when the premises licence was surrendered. The licence was in the name of the Masonic Centre and allowed the following activities.
- The provision of regulated entertainment 24 hours daily
 - The provision of late night refreshment from 23:00 until 23:30 Monday to Saturday
 - The sale of alcohol for consumption on the premises from 10:00 until 23:00 Monday to Saturday and from 12:00 until 22:30 on Sunday.
- 3.2 The premises have not applied for any Temporary Event notices in 2017.
- 3.3 Papers are attached as follows:-
- | | |
|-------------|----------------------------------------------------------------------------|
| Appendix 1: | application form; |
| Appendix 2: | Pollution Team's representation and correspondence requesting information; |
| Appendix 3: | Correspondence between the applicant and Environmental Health Officer |
| Appendix 4: | map of premises location. |

4. Conclusion and reasons for recommendations


- 4.1 The Council is required to consider this application in the light of all relevant information, and either refuse the TEN or approve it if the LSC consider that the TEN can proceed and promote the licensing objectives.

Background papers:

The Council's Statement of Licensing Policy
Licensing Act 2003
Secretary of States Guidance

Final Report Clearance

Signed by


Service Director – Public Protection

Date 10/8/17

Received by

Head of Scrutiny and Democratic Services

Date

Report author: Licensing Service

Tel: 020 75027 3031

E-mail: licensing@islington.gov.uk

8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)	
Our ref: XXXXXXXXXX Thomas & Thomas Partners LLP 38a Monmouth Street	
Post town London	Postcode WC2H 9EP
9. Alternative contact details (if applicable)	
Telephone numbers: Daytime	020 7042 0417
Evening (optional)	
Mobile (optional)	
Fax number (optional)	
E-Mail address (if available)	Rpeeramode@Tandtp.com

2. The premises	
Please give the address of the premises where you intend to carry on the licensable activities or, if it has no address, give a detailed description (including the Ordnance Survey references) (Please read note 2)	
The Old Sessions House 22 Clerkenwell Green London EC1R 0NA	
Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.	
Premises licence number	
Club premises certificate number	
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)	
Please describe the nature of the premises below. (Please read note 4)	
Temporary event for a pop up fashion show and exhibition, operated by the established fashion brand Burberry. The event will be on ground to fourth floor, with licensable activities being restricted to the ground floor only as per appended plan.	
Please describe the nature of the event below. (Please read note 5)	
See above - The following undertakings are proposed:	

- SIA registered security will be on duty during the hours of the event;
- No drinks shall be taken onto the public highway.

3. The licensable activities	
Please state the licensable activities that you intend to carry on at the premises (please tick all licensable activities you intend to carry on). (Please read note 6)	
The sale by retail of alcohol	<input checked="" type="checkbox"/>
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	<input type="checkbox"/>
The provision of regulated entertainment	<input checked="" type="checkbox"/>
The provision of late night refreshment	<input checked="" type="checkbox"/>
Are you giving a late temporary event notice? (Please read note 7)	<input type="checkbox"/>
Please state the dates on which you intend to use these premises for licensable activities. (Please read note 8)	
Tuesday 26 th September to Sunday 1 st October 2017	
Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 9)	
10:00 to 00:00	
Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 10)	499
If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 11)	On the premises only <input type="checkbox"/>
	Off the premises only <input type="checkbox"/>
	Both <input checked="" type="checkbox"/>

Please state if the licensable activities will include the provision of relevant entertainment. If so, please state the times during the event period that you propose to provide relevant entertainment. (please read note 12)
N/a

4. Personal licence holders (Please read note 13)		
Do you currently hold a valid personal licence? (Please tick)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If "Yes" please provide the details of your personal licence below.		
Issuing licensing authority		
Licence number Date of issue Date of expiry Any further relevant details		

5. Previous temporary event notices you have given (Please read note 14 and tick the boxes that apply to you)		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If answering yes, please state the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in that same calendar year	1	
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

6. Associates and business colleagues (Please read note 15 and tick the boxes that apply to you)		
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your associate(s) have given for events in the same calendar year.		
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your business colleague(s) have given for events in the same calendar year.		
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

7. Checklist (Please read note 16)	
I have: (Please tick the appropriate boxes)	
Sent at least one copy of this notice to the licensing authority for the area in which the premises are situated	<input checked="" type="checkbox"/>
Sent a copy of this notice to the chief officer of police for the area in which the premises are situated	<input checked="" type="checkbox"/>
Sent a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated	<input checked="" type="checkbox"/>
If the premises are situated in one or more licensing authority areas, sent at least one copy of this notice to each additional licensing authority	<input type="checkbox"/>
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police	<input type="checkbox"/>
If the premises are situated in one or more local authority areas, sent a copy of this notice to each additional local authority exercising environmental health functions	<input type="checkbox"/>
Made or enclosed payment of the fee for the application	<input checked="" type="checkbox"/>
Signed the declaration in Section 9 below	<input checked="" type="checkbox"/>

8. Condition (Please read note 17)
It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

9. Declarations (Please read note 18)	
The information contained in this form is correct to the best of my knowledge and belief. I understand that it is an offence:	
(i) to knowingly or recklessly make a false statement in or in connection with this temporary event notice and that a person is liable on summary conviction for such an offence to a fine not exceeding level 5 on the standard scale; and	
(ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on summary conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both.	
Signature	<i>Thomas & Thomas</i>
Date	09/08/2017
Name of Person signing	Thomas & Thomas Partners LLP as solicitors on behalf of the applicant

For completion by the licensing authority

10. Acknowledgement (Please read note 19)	
I acknowledge receipt of this temporary event notice.	
Signature	On behalf of the licensing authority
Date	
Name of Officer signing	



BURBERRY
EVENT PRODUCTION

ONS DESCRIPTION:
GROUND FLOOR PLAN

CREATING STUDIO

SCALE: 1:250 (A1)
DATE:

NOTES:
1. All dimensions are in millimeters unless otherwise stated.
2. All dimensions are to the centerline of walls and columns.
3. All dimensions are to the centerline of doors and windows.
4. All dimensions are to the centerline of stairs.
5. All dimensions are to the centerline of the floor.
6. All dimensions are to the centerline of the ceiling.
7. All dimensions are to the centerline of the roof.
8. All dimensions are to the centerline of the ground.

DATE:

REVISIONS:
REV

**Islington Licensing Authority
Licensing Act 2003**

**REPRESENTATION FORM FROM RESPONSIBLE AUTHORITIES IN RESPECT OF A
TEMPORARY EVENT NOTICE**

Your Name	Anne Brothers
Responsible authority and job Title	Noise Liaison Officer, Noise Team
Postal and email address	222 Upper Street, London N1 1XR anne.brothers@islington.gov.uk

Name of the premises you are making a representation about	The Old Sessions House
Address of the premises you are making a representation about	22 Clerkenwell Green, London Ec1R 0NA
Date and times of notice	26 September – 1 October 2017, 10:00 – 00:00 daily
Normal or Late TEN (if representation is for a late TEN then counter notice will be issued)	Normal

This representation relates to the following licensing objective(s)

Please tick one or more boxes

- | | |
|-----------------------------------------|-------------------------------------|
| 1) the prevention of crime and disorder | <input type="checkbox"/> |
| 2) public safety | <input type="checkbox"/> |
| 3) the prevention of public nuisance | <input checked="" type="checkbox"/> |

Recommended actions to promote the licensing objectives:

- | | |
|---------------------------------------------------------------------------------------------------------------|-------------------------------------|
| 1) The following conditions of the premises licence, as detailed below, be imposed | <input type="checkbox"/> |
| 2) The TEN be modified as follows: | <input type="checkbox"/> |
| 3) Additional information needs to be supplied by applicant: | <input checked="" type="checkbox"/> |
| 4) The responsible authority considers that the notice should be refused by the Council's Licensing Committee | <input type="checkbox"/> |

Annex 1 conditions (please specify)



Annex 2 conditions (please specify)
Annex 3 conditions (please specify)
Suggested modifications (for example times, dates, capacity)

Please detail the evidence supporting your representation and / or the reason for your representation. Please use separate sheets if necessary

This representation is made in tandem with a previous representation for an event by the same company in the preceding week on the dates of Monday 18 – Sunday 24 September 2017 for the same timings.
This makes the event a total of 2 weeks' duration.

Subsequent to my previous representation I have had some further information about the event but I still have not had any contact with the applicant's acoustic consultants. I have provided a copy of our technical guidance in relation of the prevention of public nuisance from licensed premises to the applicant's solicitor which I am informed has been passed to the acoustic consultants. I attach a redacted copy of the e mail received from the applicant and subsequent correspondence with the solicitor regarding the anticipated numbers for some stages of this event.

~~They have~~

I am informed their survey will take place in the coming weeks.

I also have some concerns regarding dispersal of clients during late night events where they have stated there will be up to 600 people present.

I have to make this representation to Committee in respect of these events due to lack of information regarding the control of amplified sound.

Please note, my previous representation recommended refusal of this application. This representation is brought to Committee due to the lack information that we require in relation to sound control and some concerns regarding dispersal of customers from the larger events in order to promote the licensing objective of the prevention of public nuisance.

Signed: Anne Brown Date: 10 August 2017 _____

Please send this form along with any additional sheets to the applicant. A copy should be sent to: Islington Council, Licensing Team, 222 Upper Street London N1 1XR or email to licensing@islington.gov.uk
This form must be returned within the Statutory Period. For more details please check with the Licensing Team on 020 7527 3031

To be completed and returned by applicant

Name of the premises	
Address of the premises	
Date and times of proposed temporary event	

1) I am happy to accept the representation and conditions/modifications recommended by the responsible authority	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
2) I wish to withdraw my application for a temporary event notice	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
3) I do not accept the suggested conditions or recommendations and I wish to proceed with the notice to the next available Licensing Sub Committee	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Signed: _____	Date: _____			
Print name: _____				

A copy should be sent by post to: Islington Council, Licensing Team, 222 Upper Street London N1 1XR or email to licensing@islington.gov.uk

This form must be returned within 5 working days.

Applicants are encouraged to enter into negotiations and supply additional information to the relevant responsible authority, where appropriate prior to formally returning this notice.

For more details please check with the Licensing Support Team on 020 7527 3031

From: Emma-Jane Taylor
Sent: 09 August 2017 16:02
To: Brothers, Anne <Anne.Brothers@islington.gov.uk>
Cc: Benjamin Webster ; Alun Thomas Ryan Peermamode ; Jones, Carol <Carol.Jones@islington.gov.uk>
Subject: Re: TEN application, Old Sessions House, 18-24 September, 10:00 - 00:00

Dear Anne,

Thank you for your time just now, I really appreciate it. As discussed, please see below the details of what we have planned at Old Sessions House. Hopefully this will address some of your concerns, and we are very grateful for your advice and guidance to make sure this is a successful show and exhibition.

Saturday 16 September (currently not in the TEN)

- The Burberry fashion show will take place at 7pm on this day, with a peak noise from 7pm – 7.20pm where pre-recorded music (not live) will be played to a private audience of approximately 600 invited guests.
- There will be no alcohol sales on this date.
- Post show, our guests will be invited to view our exhibition of British Photography (the "Exhibition"), featuring over 30 of the UK's most celebrated social and documentary photographers of the 20th century. As our guests look around the Exhibition we will play background music only. We expect all guests to have departed by approximately 8.30pm.
- The Exhibition will be displayed over 3 floors of the magnificently restored Old Sessions House which will open to the public (see below) for the first time since its recent restoration.
- Please be aware that the roof terrace will not be used or accessible during our programme.
- We have PRS & PPL License for background music for the entire time of our residency in Old Sessions House.

Sunday 17th September (currently not in the TEN)

- This will be a private view day where we will invite key media and Burberry clients in to see the Exhibition.
- No alcohol sales on this date.
- No live/amplified music, we will play background music only.

Monday 18th September – Sunday 24th September (TEN application 1)

- The Exhibition will be freely open to all members of the public, from 10am – 9pm daily.
- There will be a public programme of talks, workshops and readings happening daily that the public can sign up to and join for free
- This is a continuation of the format we successfully held at Manette Street in Soho in September 2016 and February 2017 where we held our fashion show and, subsequent to our fashion show, we had an exhibition of British craft and a Henry Moore exhibition.
- Alcohol sales will be on the ground floor only, at a pop-up café - an extension of Thomas's, Burberry's permanent café at our Regent Street store.
- Thomas's will sell cakes, tea and coffee, salads and light lunch options as well as a very limited alcoholic beverage list (normally wine, beer, champagne, and a gin and tonic option). This is not a full bar. Thomas's is ancillary to the Exhibition serving visitors to the Exhibition, it is not a destination.

- We have put in for extended hours should we have any private dinners or private events for small groups in the evenings. At present the public hours are intended to close at 9pm.

Monday 25th September (Not in TEN)

- We will continue with the Exhibition with café, but will not sell alcohol.

Tuesday 26th September – Sunday 1 October (TEN application 2)

- The format here is the same as the first week, with the Exhibition and alcohol sales at the pop up Thomas's café.
- I have asked Alun on copy to submit this to you asap.

Café:

- Thomas's will be operated by our catering partner, Rocket Food. Rocket have significant experience in running this kind of pop up café, and have a license holder that will be present on site.
- We have done this same pop up café twice in the heart of Soho and did not experience any problems with noise nor alcohol. We are a luxury brand holding an art exhibition with ancillary café. Our expected clientele is families and the arts/fashion crowd, and beyond 9pm it will be small groups of invited guests only.
- We have between 10-14 SIA security on site at all times.
- In terms of 'off-sales' – we wish to ask that if someone purchases an alcoholic drink on the ground floor they are permitted to walk around enjoying the Exhibition on the other 2 floors with this in hand, we will also have a small library/reading room and book shop on the third floor. No glassware or alcohol will be permitted to be taken off the premises at anytime, per above the roof will not be used. Please note we will have staff and security on each of the floors so the public will be adequately stewarded at all times.

Regulated Entertainment:

- Whilst we have put in for regulated entertainment on each of the days, this is because the programme is still be confirmed. At present, we are proposing to have an acoustic music artist come to play perhaps on 3 occasions only during the 2 weeks.
- This is low volume, likely to be a solo artist and these performances will either be at lunchtime or early evening, and will be part of our Burberry Acoustic platform, championing young talent. (<https://us.burberry.com/acoustic/>)
- At present, we are not planning to have DJ's in the evenings, we can update you if we do decide to do this and will make sure all relevant plans are in place for this (per below, they would not have control over volumes)

Noise Monitoring:

- Thank you for sending us your technical requirements for noise monitoring. We partner with Three Spires Acoustics, an independent firm of consultants specializing in environmental acoustics.
- Our practice is for Three Spires to set up monitoring equipment within the vicinity of the building, including proximity to residents in line with guidance. This will be installed in the weeks before our event, and from this we take base readings.
- We will then monitor on any occasion we have any 'live music' activity to make sure that we are within the permitted levels as advised in your guidelines document.
- I am getting the full specification of the equipment that they will be using.
- With the limited amount of 'live' activity planned, we do not feel a limiter will be needed. Burberry's internal event management team will have full control of the PA and will manage levels in line with guidance. Any DJ or sound engineer will not be in control of this.

Residents:

- We are working with the landlord currently on their communication to the local residents, I can absolutely send you this letter once it is finalised. The aim is to get this out the week commencing 21 August to inform the local residents well in advance of the activities that will take place, and invite them to a consultation meeting with both the landlord and Burberry present to answer any queries they may have. Please note, the Burberry show and Exhibition venue has not been announced at this stage and remains highly confidential, hence our timing to having this meeting with the residents when we can share all details.
- We will make sure there is a mobile number and email address on the letters that will be monitored 24 hours a day so should any resident have a complaint/concern they can contact us directly and the issue will be dealt with immediately.

Thank you again for your consideration of the above, do let me know if you have any further questions. We look forward to continuing the success of our past activities in this new venue, and welcome any further advice you may have.

For reference, please see below the highlights video's from our previous 2 activities in Westminster should this be helpful to you:

September 2016:

<https://www.youtube.com/watch?v=hyVEVDRzrc>

February 2017:

<https://www.youtube.com/watch?v=4RP89ZVjCjk>

Please trust that the careful management of all of our events is of utmost importance to Burberry, and our aim here is to bring new audiences to celebrate British Photography in this important landmark building in Islington. The support of the local residents and the Council is a key part of the success of the overall project.

Very best,
Emma-Jane

Emma-Jane Taylor
Events
BURBERRY

From: "Anne.Brothers@islington.gov.uk" <Anne.Brothers@islington.gov.uk>

Date: Wednesday, 9 August 2017 16:17

To: Emma-Jane Taylor

Cc: Benjamin Webster Alun Thomas Ryan Peermamode "Jones, Carol"
<Carol.Jones@islington.gov.uk>

Subject: RE: TEN application, Old Sessions House, 18-24 September, 10:00 - 00:00

Dear Emma-Jane

At first glance of this proposal I have to inform you that you can only have a maximum of 499 persons present including staff and performers so you will need to revise your figures down.

In addition I checked the file and we have no knowledge of the second TEN application that you mentioned to me today. Carol Jones also told me that there must be a gap of 24 hours between TENS

Anne Brothers
Licensing Noise Liaison Officer
Pollution Team
Public Protection Division
222 Upper Street
London N1 1XR
Tel: 020 7527 3047
Alternative contact: Noise Support Team: 020 7527 7272

From: Alun Thomas [mailto:athomas@tandtp.com]
Sent: 09 August 2017 16:20
To: Brothers, Anne <Anne.Brothers@islington.gov.uk>; Emma-Jane Taylor
Cc: Benjamin Webster
Ryan Peermamode Jones, Carol <Carol.Jones@islington.gov.uk>
Subject: Re: TEN application, Old Sessions House, 18-24 September, 10:00 - 00:00

Hi Anne

We are doing the TEN for the ground floor only as shown on the plan. This will be 499, incl. staff when there are licensable activities.

The fashion show isn't part of the TEN.

There is a gap between the first and second TEN which is being submitted now.

Alun

From: Emma-Jane Taylor
Sent: 09 August 2017 16:02
To: Brothers, Anne <Anne.Brothers@islington.gov.uk>
Cc: Benjamin Webster; Alun Thomas; Ryan Peermamode; Jones, Carol
Subject: Re: TEN application, Old Sessions House, 18-24 September, 10:00 - 00:00

Dear Anne,

Thank you for your time just now, I really appreciate it. As discussed, please see below the details of what we have planned at Old Sessions House. Hopefully this will address some of your concerns, and we are very grateful for your advice and guidance to make sure this is a successful show and exhibition.

Saturday 16 September (currently not in the TEN)

- The Burberry fashion show will take place at 7pm on this day, with a peak noise from 7pm – 7.20pm where pre-recorded music (not live) will be played to a private audience of approximately 600 invited guests.
- There will be no alcohol sales on this date.
- Post show, our guests will be invited to view our exhibition of British Photography (the "Exhibition"), featuring over 30 of the UK's most celebrated social and documentary photographers of the 20th century. As our guests look around the Exhibition we will play background music only. We expect all guests to have departed by approximately 8.30pm.
- The Exhibition will be displayed over 3 floors of the magnificently restored Old Sessions House which will open to the public (see below) for the first time since its recent restoration.
- Please be aware that the roof terrace will not be used or accessible during our programme.
- We have PRS & PPL License for background music for the entire time of our residency in Old Sessions House.

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- This will be a private view day where we will invite key media and Burberry clients in to see the Exhibition.
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Monday 18th September – Sunday 24th September (TEN application 1)

- The Exhibition will be freely open to all members of the public, from 10am – 9pm daily.
- There will be a public programme of talks, workshops and readings happening daily that the public can sign up to and join for free
- This is a continuation of the format we successfully held at Manette Street in Soho in September 2016 and February 2017 where we held our fashion show and, subsequent to our fashion show, we had an exhibition of British craft and a Henry Moore exhibition.
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- We have put in for extended hours should we have any private dinners or private events for small groups in the evenings. At present the public hours are intended to close at 9pm.

Monday 25th September (Not in TEN)

- We will continue with the Exhibition with café, but will not sell alcohol.

Tuesday 26th September – Sunday 1 October (TEN application 2)

- The format here is the same as the first week, with the Exhibition and alcohol sales at the pop up Thomas's café.
- I have asked Alun on copy to submit this to you asap.

Café:

- Thomas's will be operated by our catering partner, Rocket Food. Rocket have significant experience in running this kind of pop up café, and have a license holder that will be present on site.
- We have done this same pop up café twice in the heart of Soho and did not experience any problems with noise nor alcohol. We are a luxury brand holding an art exhibition with ancillary café. Our expected clientele is families and the arts/fashion crowd, and beyond 9pm it will be small groups of invited guests only.
- We have between 10-14 SIA security on site at all times.
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- We are working with the landlord currently on their communication to the local residents, I can absolutely send you this letter once it is finalised. The aim is to get this out the week

commencing 21 August to inform the local residents well in advance of the activities that will take place, and invite them to a consultation meeting with both the landlord and Burberry present to answer any queries they may have. Please note, the Burberry show and Exhibition venue has not been announced at this stage and remains highly confidential, hence our timing to having this meeting with the residents when we can share all details.

- We will make sure there is a mobile number and email address on the letters that will be monitored 24 hours a day so should any resident have a complaint/concern they can contact us directly and the issue will be dealt with immediately.

Thank you again for your consideration of the above, do let me know if you have any further questions. We look forward to continuing the success of our past activities in this new venue, and welcome any further advice you may have.

For reference, please see below the highlights video's from our previous 2 activities in Westminster should this be helpful to you:

September 2016:

<https://www.youtube.com/watch?v=hyVEVDRrzrc>

February 2017:

<https://www.youtube.com/watch?v=4RP89ZVjCJk>

Please trust that the careful management of all of our events is of utmost importance to Burberry, and our aim here is to bring new audiences to celebrate British Photography in this important landmark building in Islington. The support of the local residents and the Council is a key part of the success of the overall project.

Very best,
Emma-Jane

Emma-Jane Taylor
Events
BURBERRY



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